

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, October 14, 2019 – 5:30 p.m.

Stoughton, WI

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Location: Edmund T. Malinowski Board Room
Stoughton Utilities Administration Office
600 South Fourth Street
Stoughton, Wisconsin, 53589

Members Present: Citizen Member David Erdman (Chair), Alderperson Ben Heili, Citizen Member John Kallas, Mayor Tim Swadley (Vice-Chair)

Excused: Alderperson Regina Hirsch

Absent: Alderperson Greg Jenson

Others Present: Stoughton Director of Finance & Comptroller Jamin Friedl, Stoughton Utilities Assistant Director Brian Hoops, Stoughton Utilities Director Jill Weiss

Call to Order: Utilities Committee Chairperson David Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items.

Motion by Heili, the motion seconded by Kallas to approve the following consent agenda items as presented:

- a. Draft Minutes of the September 16, 2019 Regular Utilities Committee Meeting
- b. Draft Minutes of the September 30, 2019 Special Utilities Committee Meeting
- c. Stoughton Utilities September Payments Due List Report
- d. Stoughton Utilities August Financial Summary
- e. Stoughton Utilities August Statistical Report
- f. Stoughton Utilities September Activities Report
- g. Communications

The motion carried unanimously 4 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Draft Minutes of the August 19, 2019 Regular Utilities Committee Meeting
2. Stoughton Utilities August Payments Due List Report
3. Stoughton Utilities July Financial Summary
4. Stoughton Utilities July Statistical Report

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Business:

1. Change Order No. 1 to the 2019 Street and Utility Construction Project
2. Change Order No. 2 to the 2019 Street and Utility Construction Project
3. Amending Section 2-526 of the Stoughton Municipal Code related to the composition of the Stoughton Utilities Committee
4. Employee Compensation Analysis for 2020

Discussion followed.

Wastewater treatment facility and sanitary sewer collection system 2018 Compliance Maintenance

Annual Report (CMAR) – DNR Responses: Stoughton Utilities staff presented an update to our annual CMAR filing, which was approved by the Utilities Committee and Common Council in June. The Wisconsin Department of Natural Resources (DNR) has received and approved our filing, providing favorable comments, and no further action is needed until the 2019 CMAR filing to occur in June 2020. Discussion followed.

Stoughton Utilities Proposed 2020 Budget and Five-Year (2020 – 2024) Capital Improvement Projects

(CIP) Plan: Stoughton Utilities and City staff presented and discussed the proposed 2020 Stoughton Utilities budget. Discussion followed. Stoughton Utilities and City staff presented and discussed the proposed 2020 five-year Capital Improvement Projects (CIP) Plan. Discussion followed.

Motion by Kallas the motion seconded by Heili to approve the Stoughton Utilities 2020 budget and the Stoughton Utilities 2020 five-year (2020-2024) Capital Improvement Projects (CIP) Plan and recommend approval to the Stoughton Common Council. The motion carried unanimously 4 to 0.

Adjournment: Motion by Kallas, the motion seconded by Heili, to adjourn the regular Stoughton Utilities Committee Meeting at 6:00 p.m. The motion carried unanimously 4 to 0.

Respectfully submitted

Brian R. Hoops

Stoughton Utilities Assistant Director