

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, August 14, 2017 – 5:00 p.m.

Stoughton, WI

Page No. 1

Location: Edmund T. Malinowski Board Room
Stoughton Utilities Administration Office
600 South Fourth Street
Stoughton, Wisconsin, 53589

Members Present: Alderperson Michael Engelberger, Citizen Member David Erdman, Citizen Member John Kallas, Alderperson Pat O'Connor, Mayor Donna Olson, and Citizen Member Alan Staats

Excused: None

Absent: Alderperson Matt Bartlett

Others Present: Stoughton Utilities Director Robert Kardasz, P.E.

Call to Order: Mayor Donna Olson called the Regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee consent agenda items. Mr. Kardasz reported that the United States Department of Energy's National Renewable Energy Laboratory recognized Stoughton Utilities' green power program as ranking amongst the top ten programs in the nation with 5.00 percent of our customers purchasing green power equal to all or a portion of their electricity usage; and further emphasized that the Municipal Electric Utilities of Wisconsin recognized Stoughton Utilities as one of 31 community-owned electric utilities in Wisconsin to receive a Safety Achievement Award for safe working practices during 2016. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Alderperson Pat O'Connor, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the July 17, 2017 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities June 2017 Financial Summary, Stoughton Utilities June 2017 Statistical Information, Stoughton Utilities July 2017 Activities Report, Utilities Committee Annual Calendar, and Utilities Communications. The motion carried unanimously 6 to 0.

Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List Report
- Stoughton Utilities Committee June 19, 2017 Regular Meeting Minutes
- Stoughton Utilities May 2017 Financial Summary
- Stoughton Utilities May 2017 Statistical Information

Discussion followed.

Stoughton Utilities Personnel Status: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities personnel status and reported a recent addition of an

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, August 14, 2017 – 5:00 p.m.

Stoughton, WI

Page No. 2

Apprentice Electric Line worker and that the selection process was continuing this month for a Wastewater Operator, Discussion followed.

WPPI Energy Annual Meeting: Stoughton Utilities Director Robert Kardasz presented and discussed the WPPI Energy Annual Meeting and invited the committee members to participate. Discussion followed.

Stoughton Utilities Employee Succession Planning For 2017 and Beyond: Stoughton Utilities Director Robert Kardasz presented and discussed the employee succession planning for 2017 and beyond. Discussion followed.

Utilities Committee future agenda items:

The next regularly scheduled meeting of the Stoughton Utilities Committee shall be rescheduled to September 25, 2017 or another date to generate a committee quorum for business.

Stoughton Utilities Round-Up program eligibility discussion.

Tour of the wastewater treatment facility.

Tour of the Stoughton Utilities Wastewater Treatment Facility: Stoughton Utilities Director Robert Kardasz reported that the tour has been postponed to the next regularly scheduled meeting.

Adjournment: Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member David Erdman, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:28 p.m. The motion carried unanimously 6 to 0.

Respectfully submitted

Robert P. Kardasz, P.E.
Stoughton Utilities Director