

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, June 19, 2017 – 5:00 p.m.

Stoughton, WI

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Location: Edmund T. Malinowski Board Room
Stoughton Utilities Administration Office
600 South Fourth Street
Stoughton, Wisconsin, 53589

Members Present: Alderperson Matt Bartlett, Alderperson Michael Engelberger, Citizen Member David Erdman, Alderperson Pat O'Connor, Mayor Donna Olson, and Citizen Member Alan Staats

Excused: Citizen Member John Kallas

Absent: None

Others Present: Stoughton Utilities Assistant Director Brian Hoops and Stoughton Utilities Director Robert Kardasz, P.E.

Call to Order: Mayor Donna Olson called the Regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities Assistant Director Brian Hoops and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee consent agenda items. Discussion followed. Motion by Citizen Member David Erdman, the motion seconded by Citizen Member Alan Staats, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the May 15, 2017 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities April 2017 Financial Summary, Stoughton Utilities Statistical Information, Stoughton Utilities May 2017 Activities Report, Utilities Committee Annual Calendar, and Utilities Communications. The motion carried unanimously 5 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Assistant Director Brian Hoops presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List Report
- Stoughton Utilities Committee April 17, 2017 Regular Meeting Minutes
- Stoughton Utilities March 2017 Financial Summary

Alderperson Michael Engelberger arrived at the meeting at 5:27 p.m.

Proposed electric and water tax-stabilization dividends: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Assistant Director Brian Hoops presented and discussed the proposed electric and water tax stabilization dividends of \$12,698 and \$3,743 respectively. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Alderperson Matt Bartlett, to approve the electric and water tax-stabilization dividends of \$12,698 and \$3,743 respectively and present them to the Stoughton Common Council on June 27, 2017. The motion carried 5 to 1 with Citizen Member Alan Staats voting Noe.

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Electrical infrastructure improvements adjacent to riverfront development area: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Assistant Director Brian Hoops presented and discussed electrical infrastructure improvements in the Riverfront Development Area and surrounding areas, emphasizing funding, planning, and the establishment of appropriate grades. Discussion followed.

Overhead to underground electrical service upgrades: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Assistant Director Brian Hoops presented and discussed overhead to underground electrical service upgrades. Discussion followed.

Wastewater treatment facility and sanitary sewer collection system 2016 Compliance Maintenance Annual Report (CMAR): Stoughton Utilities Director Robert Kardasz presented and discussed the 2016 CMAR. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Alderperson Matt Bartlett, to approve the 2016 CMAR and recommend the approval and the adoption of the corresponding resolution to the Stoughton Common Council on June 27, 2017. The motion carried unanimously 6 to 0.

Current City of Stoughton licensing agreement for communications attachments to utility poles: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Assistant Director Brian Hoops presented and discussed the agreement. Discussion followed.

Wisconsin Assembly Bill 348 proposed legislation, which limits local government authority over pole attachment regulation: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Assistant Director Brian Hoops presented and discussed Assembly Bill 348. Discussion followed.

Adoption of the American Public Power Association (APPA) Safety Manual 16th Edition, 2017: Stoughton Utilities Director Robert Kardasz and Stoughton Utilities Assistant Director Brian Hoops present and discussed the APPA Safety Manual 16th Edition, 2017. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member David Erdman, to adopt the APPA Safety Manual, 16th Edition, 2017, and recommend the adoption of the manual and the corresponding resolution to the Stoughton Common Council on June 27, 2017. The motion carried unanimously 6 to 0.

Utilities Committee future agenda items: None.

Adjournment: Motion by Citizen Member Alan Staats, the motion seconded by Citizen Member David Erdman, to adjourn the Regular Stoughton Utilities Committee Meeting at 6:18 p.m. The motion carried unanimously 6 to 0.

Respectfully submitted

Brian R. Hoops
Stoughton Utilities Assistant Director