

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, March 14, 2016 – 5:00 p.m.

Edmund T. Malinowski Board Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

Members Present: Alderperson Michael Engelberger, Citizen Member David Erdman, Alderperson Greg Jenson, Mayor Donna Olson and Citizen Member Alan Staats.

Excused: Citizen Member John Kallas and Alderperson Elvin (Sonny) Swangstu.

Absent: None.

Others Present: Stoughton Utilities Technical Operations Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Donna Olson called the Regular Stoughton Utilities Committee Meeting to order at 5:09 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Citizen Member David Erdman, the motion seconded by Alderperson Greg Jenson, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the February 15, 2016 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities January 2016 Financial Summary, Stoughton Utilities January 2016 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities February 2016 Activities Report. The motion carried unanimously 5 to 0.

Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee January 19, 2016 Regular Meeting Minutes.
- Stoughton Utilities December 2015 Financial Summaries.
- Stoughton Utilities December 2015 Statistical Worksheet.

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- Stoughton Utilities participation in the Madison Metropolitan Sewerage District Adaptive Management Program request to the Wisconsin Department of Natural Resources.
- Stoughton Utilities Bad Debt Account Write-Offs Through December 31, 2015.

Proposed New Bond Issue And Current Refunding Of The Stoughton Utilities

2006 Electric Revenue Bonds: Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the proposed new Bond Issue and current refunding of the Stoughton Utilities 2006 Electric Revenue Bonds. Discussion followed. Motion by Citizen Member David Erdman, the motion seconded by Citizen Member Alan Staats, to approve the proposed new Bond Issue and current refunding of the 2006 Stoughton Utilities 2006 Electric Bonds and recommend the approval and the adoption of the corresponding resolution to the Stoughton Common Council on April 26, 2016. The motion carried unanimously 5 to 0.

Proposed New Bond Issue And Current Refunding Of The Stoughton Utilities

2006 Water Revenue Bonds: Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the proposed new Bond issue and current refunding of the Stoughton Utilities 2006 Water Revenue Bonds. Discussion followed. Motion by Citizen Member David Erdman, the motion seconded by Alderperson Greg Jenson, to approve the proposed new Bond issue and current refunding of the Stoughton Utilities 2006 Water Revenue Bonds and recommend the approval and the adoption of the corresponding resolution to the Stoughton Common Council on April 26, 2016. The motion carried unanimously 5 to 0.

Stoughton Utilities 2015 Annual Water Consumer Confidence Report (CCR) To

Our Water Consumers: Stoughton Utilities Technical Operations Supervisor Brian Hoops and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities 2015 Annual Water CCR to our water consumers. Discussion followed.

Stoughton Utilities Electric Distribution System Inquiry: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities electric distribution system inquiry. Discussion followed.

Stoughton Utilities 2016 Succession Planning Results: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities 2016 succession planning results. Discussion followed.

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Stoughton Utilities Committee Future Agenda Items: None.

Adjournment: Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member David Erdman, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:25 p.m. The motion carried unanimously 5 to 0.

Respectfully submitted,

Robert P. Kardasz, P.E.
Stoughton Utilities Director