

# **STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES**

**Monday, October 19, 2015 – 5:03 p.m.**  
**Edmund T. Malinowski Board Room**  
**Stoughton Utilities Administration Office**  
**600 S. Fourth St.**  
**Stoughton, Wisconsin**

**Members Present:** Alderperson Michael Engelberger, Citizen Member David Erdman, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Donna Olson, Citizen Member Alan Staats, and Alderperson Elvin (Sonny) Swangstu.

**Excused:** None.

**Absent:** None.

**Others Present:** Alderperson Ron Christianson, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, Stoughton Utilities Director Robert Kardasz, P.E., and Stoughton Fire Chief Scott Wegner.

**Call To Order:** Mayor Donna Olson called the Regular Stoughton Utilities Committee Meeting to order at 5:03 p.m.

**Stoughton Utilities Committee Consent Agenda:** Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Citizen Member David Erdman, the motion seconded by Citizen Member John Kallas, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the September 14, 2015 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities August 2015 Financial Summary, Stoughton Utilities August 2015 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities September 2015 Activities Reports. The motion carried unanimously 7 to 0.

Alderperson Michael Engelberger joined the Stoughton Utilities Committee Meeting at 5:07 p.m.

**Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council:** Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.

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- Stoughton Utilities Committee August 17, 2015 Regular Meeting Minutes.
- Stoughton Utilities July 2015 Financial Summaries.
- Stoughton Utilities July 2015 Statistical Worksheet.
- Addition of one Water Operator to the Water System Division.

**Stoughton Utilities Proposed Execution Of Documents Pertaining To The Restructuring Of The American Transmission Company LLC:** Stoughton Utilities Director Robert Kardasz presented and discussed the proposed execution of documents pertaining to the restructuring of the American Transmission Company LLC. Discussion followed. Motion by Alderperson Elvin (Sonny) Swangstu, the motion seconded by Citizen Member David Erdman, to approve and recommended the approval and adoption of the corresponding Resolution authorizing execution of documents pertaining to the restructuring of the American Transmission Company LLC to the Stoughton Common Council on October 27, 2015. The motion carried 6 to 0 with Citizen Member Alan Staats abstaining.

**Proposed License Agreement To Allow Dane County To Place Antennas And Other Equipment On The Stoughton Utilities East Water Tower:** Stoughton Utilities Director Robert Kardasz presented and discussed the proposed License Agreement to allow Dane County to place antennas and other equipment on the Stoughton Utilities East Water Tower. Discussion followed. Motion Citizen Member David Erdman, the motion seconded by Citizen Member John Kallas, to approve and recommend the approval and the adoption of the corresponding Resolution authorizing execution of the proposed License Agreement to allow Dane County to place antennas and other equipment on the Stoughton Utilities East Water Tower to the Stoughton Common Council on October 27, 2015. The motion carried unanimously 7 to 0.

**Proposed Designation Of Stoughton Utilities Employees As Emergency Personnel:** Stoughton Utilities Director Robert Kardasz presented and discussed the proposed designation of Stoughton Utilities employees as emergency personnel. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member David Erdman, to approve and recommend the approval of the designation of Stoughton Utilities employees as emergency personnel to the Stoughton Personnel Committee and the Stoughton Common Council. The motion carried unanimously 7 to 0.

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**WPPI Energy Orientation:** Stoughton Utilities Director Robert Kardasz presented and discussed the WPPI Energy Orientation being held on November 3, 2015 in Sun Prairie, WI. Discussion followed.

**Stoughton Utilities Committee Future Agenda Items:** None

**Adjournment:** Motion by Citizen Member David Erdman, the motion seconded by Citizen Member John Kallas, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:23 p.m. The motion carried unanimously 7 to 0.

Respectfully submitted,

Robert P. Kardasz, P.E.  
Stoughton Utilities Director