

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, August 17, 2015 – 5:00 p.m.
Edmund T. Malinowski Board Room
Stoughton Utilities Administration Office
600 S. Fourth St.
Stoughton, Wisconsin

Members Present: Alderperson Michael Engelberger, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Donna Olson, Citizen Member Alan Staats, and Alderperson Elvin (Sonny) Swangstu.

Excused: Citizen Member David Erdman.

Absent: None.

Others Present: Stoughton Utilities Wastewater System Supervisor Brian Erickson and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Donna Olson called the Regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member John Kallas, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the July 7, 2015 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities June 2015 Financial Summary, Stoughton Utilities June 2015 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities July 2015 Activities Reports. The motion carried unanimously 6 to 0.

Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee June 15, 2015 Regular Meeting Minutes.
- Stoughton Utilities May 2015 Financial Summaries.
- Stoughton Utilities May 2015 Statistical Worksheet.

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- Agreement for the Disposition of Available Borrow Material at the Stoughton Utilities West Electric Substation Property.
- Stoughton Utilities Wastewater Treatment Facility and Sanitary Sewer Collection System 2014 Compliance Maintenance Annual Report.
- Stoughton Utilities Updated Position Descriptions For The Utilities Wastewater Operator, Utilities Advanced Certified Wastewater Operator, Utilities Advanced Certified Wastewater Operator/Laboratory Technician, And Utilities Engineering Technician.

Proposed Addition Of A Utilities Water Operator I To The Stoughton Utilities Water System Division:

Stoughton Utilities Director Robert Kardasz presented and discussed the proposed addition of a Utilities Water Operator I to the Utilities Water System Division. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member Alan Staats, to approve the addition of a Water Operator I to the Stoughton Utilities Water System Division and recommended the approval to the Stoughton Personnel Committee and the Stoughton Common Council. The motion carried unanimously 6 to 0.

WPPI Energy Contract Extension: Stoughton Utilities Director Robert Kardasz presented and discussed the WPPI Energy Contract Extension. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Alderperson Elvin (Sonny) Swangstu, to approve the WPPI Energy Contract Extension and recommend the approval and the adoption of the corresponding resolution to the Stoughton Common Council on September 8, 2015. The motion carried 5 to 0 with Citizen Member Alan Staats voting no.

Proposed Alternate Director To The WPPI Energy Board Of Directors:

Stoughton Utilities Director Robert Kardasz presented and discussed the proposed Alternate Director to the WPPI Energy Board of Directors. Discussion followed. Motion by Citizen Member Michael Engelberger, the motion seconded by Citizen Member John Kallas, to commend Stoughton Utilities Operations Superintendent Sean Grady for his 13 years of service as the Alternate to the WPPI Energy Board of Directors, and approve and recommend the appointment of Stoughton Utilities Finance and Administrative Manager Kim Jennings to the Alternate Director position to the WPPI Energy Board of Directors to the Stoughton Common Council in September 8, 2015. The motion carried unanimously 6 to 0.

WPPI Energy Annual Meeting: Stoughton Utilities Director Robert Kardasz presented and discussed the WPPI Energy Annual Meeting and encouraged the Stoughton Utilities Committee to participate. Discussion followed.

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Stoughton Utilities Committee Future Agenda Items: None

Tour Of The Stoughton Utilities Wastewater Treatment Facility: Stoughton Utilities Director Robert Kardasz presented and discussed the tour of the Wastewater Treatment Facility and encouraged the Stoughton Utilities Committee participate. Discussion followed.

Adjournment: Motion by Citizen Member John Kallas, the motion seconded by Alderperson Elvin (Sonny) Swangstu, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:35 p.m. The motion carried unanimously 6 to 0.

Respectfully submitted,

Robert P. Kardasz, P.E.
Stoughton Utilities Director