

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Tuesday, July 7, 2015 – 5:00 p.m.

Edmund T. Malinowski Board Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

Members Present: Alderperson Michael Engelberger, Citizen Member David Erdman, Alderperson Greg Jenson, Citizen Member John Kallas, Citizen Member Alan Staats, and Alderperson Elvin (Sonny) Swangstu.

Excused: Mayor Donna Olson.

Absent: None.

Others Present: Stoughton Utilities Wastewater System Supervisor Brian Erickson, Stoughton Utilities Technical Operations Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Vice Chairperson Alderperson Elvin (Sonny) Swangstu called the Special Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Citizen Member David Erdman, the motion seconded by Alderperson Michael Engelberger, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the June 15, 2015 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities May 2015 Financial Summary, Stoughton Utilities May 2015 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities June 2015 Activities Reports. The motion carried unanimously 6 to 0.

Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee May 18, 2015 Regular Meeting Minutes.
- Stoughton Utilities April 2015 Financial Summaries.
- Stoughton Utilities April 2015 Statistical Worksheet.

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Tuesday, July 7, 2015 – 5:00 p.m.

Stoughton, WI

Page No. 2

- Resolution recognizing WPPI Energy for 35 Years of service to Public Power.

Agreement For Disposition Of Available Borrow Material At The Stoughton Utilities West Electric Substation Property: Stoughton Utilities Director Robert Kardasz presented and discussed the agreement for disposition of available borrow material at the Stoughton Utilities West Electric Substation property at 3201 McComb Road. Discussion followed. Motion by Citizen Member John Kallas, the motion seconded by Citizen Member Alan Staats, to approve the agreement and recommend the approval of the agreement and the adoption of the corresponding resolution to the Stoughton Common Council on July 14, 2015. The motion carried unanimously 6 to 0.

Stoughton Utilities Wastewater Treatment Facility And Sanitary Sewer Collection System 2014 Compliance Maintenance Annual Report (CMAR): Stoughton Utilities Wastewater System Supervisor Brian Erickson and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Wastewater Treatment Facility and Sanitary Sewer Collection System 2014 CMAR. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member David Erdman, to approve the Wastewater Treatment Facility and Sanitary Sewer Collection System 2014 CMAR and recommend the approval and the adoption of the corresponding resolution to the Stoughton Common Council on July 28, 2015. The motion carried 5 to 0 with one abstention.

Stoughton Utilities Proposed 2016 Five-Year (2016-2020) Capital Projects Program (CIP): Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the proposed 2016 Five-Year CIP. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member Alan Staats, to approve the Proposed Stoughton Utilities 2016 Five-Year (2016-2020) Capital Projects Program (CIP) and recommend the approval to the Stoughton Common Council. The motion carried unanimously 6 to 0.

Stoughton Utilities Round-Up Program: Stoughton Utilities Technical Operations Supervisor Brian Hoops and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Round-Up Program. Discussion followed. Motion by Citizen Member Alan Staats, the motion seconded by Citizen Member John Kallas, to donate \$1,000.00 to Pepartnership. The motion carried unanimously 6 to 0.

WPPI Energy Contract Extension Process: Stoughton Utilities Director Robert Kardasz presented and discussed the WPPI Energy Contract Extension Process and explained that WPPI Energy President and CEO Michael Peters would be addressing the Stoughton Common Council on July 14, 2015. Discussion followed.

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Tuesday, July 07, 2015 – 5:00 p.m.

Stoughton, WI

Page No. 3

Stoughton Utilities Committee Future Agenda Items: None.

Adjournment: Motion by Citizen Member David Erdman, the motion seconded by Citizen Member John Kallas, to adjourn the Special Stoughton Utilities Committee Meeting at 5:40 p.m. The motion carried unanimously 6 to 0.

Respectfully submitted,

Robert P. Kardasz, P.E.
Stoughton Utilities Director