

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, May 18, 2015 – 5:00 p.m.

Edmund T. Malinowski Board Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

Members Present: Alderperson Michael Engelberger, Citizen Member David Erdman, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Donna Olson, Citizen Member Alan Staats, and Alderperson Elvin (Sonny) Swangstu.

Excused: None.

Absent: None.

Others Present: Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Donna Olson called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Citizen Member David Erdman, the motion seconded by Alderperson Elvin (Sonny) Swangstu, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the April 20, 2015 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities March 2015 Financial Summary, Stoughton Utilities March 2015 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities April 2015 Activities Reports. The motion carried unanimously 6 to 0.

Stoughton Utilities Committee Chairperson And Vice-Chairperson Election: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Chairperson and Vice-Chairperson election process. Discussion followed. Motion by Alderperson Elvin (Sonny) Swangstu, the motion seconded by Citizen Member David Erdman, to nominate Mayor Donna Olson as the Stoughton Utilities Committee Chairperson. Discussion followed. The motion carried unanimously 6 to 0.

Discussion followed. Motion by Citizen Member David Erdman, the motion seconded by Citizen Member Alan Staats, to nominate Alderperson Elvin (Sonny) Swangstu as the Stoughton Utilities Committee Vice-Chairperson. Discussion followed. The motion carried unanimously 6 to 0.

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Stoughton Utilities Committee Liaison and Alternate Liaison To The Stoughton Common Council Election: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Liaison and Alternate Liaison to the Stoughton Common Council election process. Discussion followed. Motion by Mayor Donna Olson, the motion seconded by Citizen Member David Erdman, to nominate Alderperson Michael Engelberger as the Stoughton Utilities Committee Liaison to the Stoughton Common Council. Discussion followed. The motion carried unanimously 6 to 0.

Discussion followed. Motion by Citizen Member David Erdman, the motion seconded by Citizen Member Alan Staats, to nominate Alderperson Greg Jenson as the Stoughton Utilities Committee Alternate Liaison to the Stoughton Common Council. Discussion followed. The motion carried unanimously 6 to 0.

Stoughton Utilities Committee Monthly Meeting Date And Time Designation: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee monthly meeting date and time designation and explained that keeping the Monday monthly meeting date between the two regularly schedule Stoughton Common Council Meetings held on the second and fourth Tuesdays of the month allowed business to receive Stoughton Common Council action at the second regularly scheduled Common Council meeting of the month. Discussion followed. Motion by Alderperson Michael Engelberger, the motion seconded by Citizen Member John Kallas, to designate the regularly scheduled monthly Stoughton Utilities Committee Meeting to be held on the Monday between the two regularly scheduled Stoughton Common Council Meetings held on the second and fourth Tuesdays of the month at 5:00 p.m. The motion carried unanimously 6 to 0.

Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee March 16, 2015 Regular Meeting Minutes.
- Stoughton Utilities February 2015 Financial Summaries.
- Stoughton Utilities February 2015 Statistical Worksheet.
- Stoughton Utilities 2014 Audit Report and Management Letter.

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- Stoughton utilities Proposed Electric and Water Tax Stabilization Dividends.

Stoughton Utilities Recommendations Status From The March 16, 2015 Investigation Of Elevated Lead Concentration In River Bluff Middle School

Drinking Water: Stoughton Utilities Robert Kardasz presented and discussed the status of the recommendations to Stoughton Utilities from the investigation. Discussion followed.

Stoughton Utilities Declarations Of Official Intent Nos. 2015-4 Through 2015-6: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Declarations of Official Intent Nos. 2015-4 through 2015-6. Discussion followed.

Aldersperson Greg Jenson arrived at the Stoughton Utilities Committee Meeting at 5:30 p.m.

Motion by Aldersperson Michael Engelberger, the motion seconded by Citizen Member David Erdman, to approve the following Declarations of Official Intent:

- Declaration No. 2015-4: Stoughton Utilities 2015 Washington Street and Fifth Street Sanitary Sewer and Water Main Project for \$471,278.00.
- Declaration No. 2015-5: Stoughton Utilities 2015 South Alley Sanitary Sewer Project for \$64,390.00.
- Declaration No. 2015-6: Stoughton Utilities Water Well No. 4 Rehabilitation Project for \$25,000.00.

The motion carried unanimously 7 to 0.

Stoughton Utilities 2015 Funding Transfers to the City of Stoughton:

Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities 2015 funding transfers to the City of Stoughton. Discussion followed.

WPPI Energy Orientation: Stoughton Utilities Director Robert Kardasz presented and discussed the WPPI Energy June 2, 2015 Orientation. Discussion followed.

Stoughton Utilities Committee Future Agenda Items: None.

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Adjournment: Motion by Citizen Member John Kallas, the motion seconded by Citizen Member Alan Staats, to adjourn the regular Stoughton Utilities Committee Meeting at 5:42 p.m. The motion carried unanimously 7 to 0.

Respectfully submitted,

Robert P. Kardasz, P.E.
Stoughton Utilities Director