

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Tuesday, January 20, 2015 – 5:00 p.m.
Edmund Malinowski Board Room
Stoughton Utilities Administration Building
600 S. Fourth Street
Stoughton, Wisconsin

Members Present: Citizen Member David Erdman, Alderperson Eric Hohol, Citizen Member John Kallas, Alderperson Thomas Majewski Mayor Donna Olson, Alderperson Elvin (Sonny) Swangstu, and Citizen Member Alan Staats.

Absent: None.

Excused: None.

Others Present: WPPI Energy Rate Analyst Nicole Guld, Stoughton Utilities Technical Operations Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Donna Olson called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed.

Alderperson Eric Hohol joined the meeting at 5:03 p.m.

Discussion continued. Motion by Alderperson Elvin Sonny Swangstu, the motion seconded by Citizen Member David Erdman, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the November 17, 2014 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities November 2014 Financial Summary, Stoughton Utilities November 2014 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities December 2014 Activities Reports. The motion carried unanimously 7 to 0.

Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Alderperson Eric Hohol and Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

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- Revised position descriptions for the Stoughton Utilities Operations Superintendent and Wastewater System Supervisor.
- Payments Due List.
- Stoughton Utilities Committee October 20, 2014 Regular Meeting Minutes.
- Stoughton Utilities September 2014 Financial Summaries.
- Stoughton Utilities September 2014 Statistical Worksheet.

ATCLLC (American Transmission Company) Restructuring Option:

Stoughton Utilities Director Robert Kardasz presented and discussed the two ATCLLC Options. Discussion followed. Motion by Alderperson Eric Hohol, the motion seconded by Citizen Member John Kallas, to approve the retainage of the present ATCLLC traditional footprint structure option and recommend it and the adoption of the corresponding resolution to the Stoughton Common Council on January 27, 2015. The motion carried 6 to 0 with Citizen Member Alan Staats abstaining.

Stoughton Utilities Round-Up Program: Stoughton Utilities Technical Operations Supervisor Brian Hoops and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Round-Up Program. Discussion followed. Motion by Citizen Member Alan Staats, the motion seconded by Citizen Member David Erdman, to donate \$1,200 to Folks Wagons, Inc. The motion carried unanimously 7 to 0.

Stoughton Utilities Electric Rate Adjustment Status Report No. 1:

WPPI Energy Rate Analyst Nicole Guld, Stoughton Utilities Finance and Administrative Manager Kim Jennings and Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities electric rate adjustment. Discussion followed. Alderperson Thomas Majewski requested Stoughton Utilities staff prepare a proposed policy regarding electric and water rate adjustment submittals to the Wisconsin Public Service Commission. Discussion followed. Alderperson Eric Hohol requested Stoughton Utilities staff prepare a Light Emitting Diode (LED) street lighting implementation plan. Motion by Alderperson Eric Hohol, the motion seconded by Citizen Member David Erdman to approve the submittal of the electric rate adjustment to the Wisconsin Public Service Commission. The motion carried unanimously 7 to 0.

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Stoughton Utilities McComb Road Property: Stoughton Utilities Director Robert Kardasz presented and discussed the Forward Development Group interest in purchasing fill material from the Stoughton Utilities property on McComb Road. Discussion followed.

Aldersperson Thomas Majewski excused himself from the Stoughton Utilities Committee meeting at 5:55 p.m.

Stoughton Utilities Committee Future Agenda Item(s):

- Policy regarding Stoughton Utilities electric and water rate adjustment submittals to the Wisconsin Public Service Commission.
- Light Emitting Diode (LED) street lighting implementation plan.

Adjournment: Motion by Citizen Member David Erdman, the motion seconded by Citizen Member Alan Staats, to adjourn the Regular Stoughton Utilities Committee Meeting at 6:05 p.m. The motion carried unanimously 6 to 0.

Respectfully submitted,

Robert P. Kardasz, P.E.
Stoughton Utilities Director

