

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, February 17, 2014 – 5:00 p.m.

Edmund T. Malinowski Board Room

Stoughton Utilities Administration Office

600 S. Fourth St.

Stoughton, Wisconsin

Members Present: Citizen Member David Erdman, Citizen Member Jonathan Hajny, Alderperson Eric Hohol, Alderperson Paul Lawrence, Mayor Donna Olson, Citizen Member Alan Staats, and Alderperson Elvin (Sonny) Swangstu.

Excused: None.

Absent: None.

Others Present: Alderperson David Kneebone and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Donna Olson called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member Jonathan Hajny, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the January 21, 2014 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities December 2013 Financial Summary, Stoughton Utilities December 2013 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities January 2014 Activities Reports. The motion carried unanimously.

Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed that the following items from the Stoughton Utilities Committee were approved and placed on file by the Stoughton Common Council:

- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee November 18, 2013 Regular Meeting Minutes.
- Stoughton Utilities November 2013 Financial Summaries.
- Stoughton Utilities November 2013 Statistical Worksheets.

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, February 17, 2014 – 5:00 p.m.

Stoughton, WI

Page No. 2

Stoughton Utilities February 2014 Projects Status Report: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities February 2014 Projects Status Report addressing the following: Annual Audits, Church Street and Ridge Street Area, Cross-Connection Control, East, North and South Electric Substations Maintenance, Forton Street, GIS Infrastructure, Hydrant Painting, Incomplete Customer Data Procurement, Kettle Park West (Phase I), Madison Metropolitan Sewerage District (MMSD) Adaptive Management Pilot Program, McComb Road Certified Survey, Office 2013 and Lync Server Deployment, Paperless E-Billing, Privately Owned Well Permitting, USH 51 Frontage Road, Wastewater Treatment Facility Digester Mixing And Electric Upgrade, Wastewater Treatment Facility Cold-Weather Response, Water Distribution System Cold-Weather Response, Well No. 6 Rehabilitation, West Electric Substation, and the City-Lead Williams Drive Project. Discussion followed.

Mayor Donna Olson expressed her appreciation to Stoughton Utilities for its commitment to maintaining its electric, wastewater and water infrastructure.

Stoughton Utilities Committee Future Agenda Items:

- Stoughton Utilities 2013 Annual Audit presentation on March 17, 2014.
- Stoughton Utilities Financial Forecasts.

Adjournment: Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member Jonathan Hajny, to adjourn the regular Stoughton Utilities Committee Meeting at 5:43 p.m. The motion carried unanimously.

Respectfully submitted,

Robert P. Kardasz, P.E. - Stoughton Utilities Director