



# OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**  
Date/Time: Monday, February 14, 2022 at 5:30 p.m.  
Location: Online Attendance: [GoToMeeting ID 476-866-173](#).  
Members: Citizen Member David Erdman (Chair), Alderperson Ben Heili, Alderperson Regina Hirsch, Citizen Member John Kallas (Vice-Chair), Mayor Tim Swadley, Citizen Member Dustin Thoren, Alderperson Rachel Venegas

## **AGENDA:**

### **CALL TO ORDER**

### **CONSENT AGENDA**

*(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)*

- a. Draft Minutes of the December 20, 2021 Regular Utilities Committee Meeting
- b. Stoughton Utilities December Payments Due List Report
- c. Stoughton Utilities January Payments Due List Report
- d. Stoughton Utilities November Financial Summary
- e. Stoughton Utilities Statistical Report
- f. Stoughton Utilities Activities Report
- g. Communications

### **OLD BUSINESS**

1. Status of the Utilities Committee Recommendation(s) to the Stoughton Common Council **(Discussion)**
2. Status Update: Lead Service Line Replacement Programs **(Discussion)**

### **NEW BUSINESS**

3. Stoughton Utilities Round-Up Program **(Action)**
4. Bad Debt Account Write-Offs through December 31, 2021 **(Action)**
5. Stoughton Utilities Development Plan Review Cost Reimbursement Agreement **(Action)**
6. Stoughton Utilities Easement Release Cost Reimbursement Agreement **(Action)**
7. Wisconsin Department of Transportation State/Municipal Financial Agreement **(Action)**
8. Overhead to Underground Electric Distribution System Conversion Projects **(Discussion)**
9. State of the Utility **(Discussion)**
10. 2021 – Year in Review **(Discussion)**
11. Utilities Committee Future Agenda Item(s) **(Discussion)**

### **ADJOURNMENT**

Notices Sent To:

Stoughton Utilities Committee Members  
Stoughton Utilities Director Jill M. Weiss, P.E.  
Stoughton Utilities Assistant Director Brian Hoops  
Stoughton Utilities Finance Manager Shannon Statz

cc: Stoughton City Attorney Matthew Dregne  
Stoughton Common Council Members  
Stoughton City Clerk Candee Christen  
Stoughton Leadership Team  
Stoughton Utilities Electric System Supervisor Bryce Sime  
Stoughton Utilities Operations Superintendent Sean Grady  
Stoughton Utilities Water System Supervisor Kent Thompson  
Stoughton Utilities Wastewater System Supervisor Brian Erickson  
Stoughton Utilities WPPI Energy Services Manager Amy Wanek  
Unified Newspaper Group – Stoughton Courier Hub

**CONNECTION INSTRUCTIONS:** Please join the meeting from your computer, tablet or smartphone using the following URL:

<https://global.gotomeeting.com/join/476866173>

You can also dial in using your phone at (646) 749-3112 using access code: 476-866-173.

**ATTENTION COMMITTEE MEMBERS:** Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops via telephone at (608) 877-7412, or via email at [BHoops@stoughtonutilities.com](mailto:BHoops@stoughtonutilities.com).

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at [stoughtonutilities.com/uc](http://stoughtonutilities.com/uc).