



# OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**  
Date/Time: Monday, June 19, 2017 at 5:00 p.m.  
Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office  
600 South Fourth Street, Stoughton, Wisconsin  
Members: Mayor Donna Olson, Alderperson Matt Bartlett, Alderperson Michael Engelberger,  
Alderperson Pat O'Connor, Citizen Member David Erdman, Citizen Member John  
Kallas, Citizen Member Alan Staats

## AGENDA:

### CALL TO ORDER

### CONSENT AGENDA

*(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)*

- a. Stoughton Utilities Payments Due List Report
- b. Draft Minutes of the May 15, 2017 Regular Utilities Committee Meeting
- c. Stoughton Utilities April 2017 Financial Summary
- d. Stoughton Utilities April 2017 Statistical Report
- e. Stoughton Utilities May 2017 Activities Report
- f. Utilities Committee Annual Calendar
- g. Communications

### OLD BUSINESS

1. Status of the Utilities Committee recommendation(s) to the Stoughton Common Council **(Discussion)**
2. Proposed electric and water tax-stabilization dividends **(Action)**
3. Electrical infrastructure improvements adjacent to riverfront redevelopment area **(Discussion)**

### NEW BUSINESS

4. Overhead to underground electrical service upgrades **(Discussion)**
5. Wastewater treatment facility and sanitary sewer collection system 2016 Compliance Maintenance Annual Report (CMAR) **(Action)**
6. Current City of Stoughton licensing agreement for communications attachments to utility poles **(Discussion)**
7. Wisconsin Assembly Bill 348 proposed legislation, which limits local government authority over pole attachment regulation **(Discussion)**
8. Adoption of the American Public Power Association (APPA) Safety Manual 16<sup>th</sup> Edition, 2017 **(Action)**
9. Utilities Committee future agenda item(s) **(Discussion)**

### ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members  
Stoughton Utilities Director Robert P. Kardasz, P.E.  
Stoughton Utilities Assistant Director Brian Hoops  
Stoughton Utilities Finance Manager Jamin Friedl, CPA

cc: Stoughton City Attorney Matthew Dregne  
Stoughton City Clerk Lana Kropf  
Stoughton Common Council Members  
Stoughton Finance & Economic Development Director Tammy LaBorde, MPA, ICMA-CM  
Stoughton Leadership Team  
Stoughton Utilities Operations Superintendent Sean Grady  
Stoughton Utilities Wastewater System Supervisor Brian Erickson  
Unified Newspaper Group - Stoughton Courier Hub

**ATTENTION COMMITTEE MEMBERS:** Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Robert Kardasz or Brian Hoops via telephone at (608) 877-7423 or (608) 877-7412 respectively, or via email at [RKardasz@stoughtonutilities.com](mailto:RKardasz@stoughtonutilities.com) or [BHoops@stoughtonutilities.com](mailto:BHoops@stoughtonutilities.com).

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://stoughtonutilities.com/uc>.