



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, May 15, 2017 at 5:30 p.m.
Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin
Members: Mayor Donna Olson, Alderperson Matt Bartlett, Alderperson Michael Engelberger,
Alderperson Pat O'Connor, Citizen Member David Erdman, Citizen Member John
Kallas, Citizen Member Alan Staats

AGENDA:

CALL TO ORDER

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Stoughton Utilities Payments Due List Report
- b. Draft Minutes of the April 17, 2017 Regular Utilities Committee Meeting
- c. Stoughton Utilities March 2017 Financial Summary
- d. Stoughton Utilities April 2017 Activities Report
- e. Utilities Committee Annual Calendar
- f. Communications

ORGANIZATIONAL BUSINESS

1. Election of the Utilities Committee Chairperson and Vice-Chairperson (**Action**)
2. Election of the Utilities Committee Liaison and Alternate Liaison to the Stoughton Common Council (**Action**)
3. Selection of the Utilities Committee meeting date and time (**Action**)

OLD BUSINESS

4. Status of the Utilities Committee recommendation(s) to the Stoughton Common Council (**Discussion**)

NEW BUSINESS

5. Stoughton Utilities 2016 audit reports and management letter (**Action**)
6. Proposed electric and water tax-stabilization dividends (**Action**)
7. Anticipated 2017 fund transfers to the City of Stoughton (**Discussion**)
8. Declarations of Official Intent 2017-3 through 2017-5 (**Action**)
9. Electrical infrastructure improvements adjacent to riverfront redevelopment area (**Discussion**)
10. Utilities Committee future agenda item(s) (**Discussion**)

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Robert P. Kardasz, P.E.
Stoughton Utilities Assistant Director Brian Hoops
Stoughton Utilities Finance Manager Jamin Friedl, CPA
Jodi Dobson, CPA – Baker Tilly Virchow Krause, LLP
Bethany Ryers, CPA – Baker Tilly Virchow Krause, LLP

cc: Stoughton City Attorney Matthew Dregne
Stoughton City Clerk Lana Kropf
Stoughton Common Council Members
Stoughton Finance & Economic Development Director Tammy LaBorde, MPA, ICMA-CM
Stoughton Leadership Team
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Wastewater System Supervisor Brian Erickson
Unified Newspaper Group - Stoughton Courier Hub

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Robert Kardasz or Brian Hoops via telephone at (608) 877-7423 or (608) 877-7412 respectively, or via email at RKardasz@stoughtonutilities.com or BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request such assistance, please contact Stoughton Utilities at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://stoughtonutilities.com/uc>.