



## Service Installation Rules for Permanent Electric Service

### STOUGHTON UTILITIES

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589

**Phone:** (608) 873-3379

**Fax:** (608) 873-4878

**Email:** [CustomerService@stoughtonutilities.com](mailto:CustomerService@stoughtonutilities.com)

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Utility facilities shall consist of those which, in the opinion of the utility, are most cost effective or feasible for the utility to provide adequate service to the customer-owned service entrance facilities. Upon receipt of the prepayment and the inspector's report or wiring affidavit, the utility will schedule the construction project. The customer hereby agrees to pay all utility costs for extending electric service, and to abide by the utility's service rules.

The utility shall not supply wiring in or on a building beyond the necessary service entrance facilities, indoor conduits, building structural supports, and/or accessories as specified by the utility. The customer shall be responsible for all damage to the utility's equipment caused by the customer or the customer's permittees, and for all losses resulting from the interference or tampering therewith, including compensation for consumed energy not recorded upon the meter. Meters are sealed by the utility and such seals shall not be broken or tampered with without the consent of the utility except in cases of emergency. The utility shall be notified immediately after a seal has been broken.

The meter socket and service entrance facilities shall be located at the closest point to the utility's distribution system on the exterior of the building. The utility connects the service entrance wires to the service wires, and no one else shall make these connections without specific approval from the utility, in which case the customer shall assume full responsibility for any damage which may result from making these connections. The utility will not be responsible for damage or injury resulting from unauthorized connection or disconnection of service wires.

The installation charge is equal to the total cost of installation less the average depreciated embedded cost of the distribution system (excluding the transformer and service facilities). The utility shall provide standard overhead services of up to 80 feet, standard underground services of up to 100 feet, and standard design transformers at no charge to the customer. Not more than one service drop or service lateral shall be installed to the same building or utilization point. If the customer requests non-standard facilities, the customer shall pay an advance contribution for that portion of the facilities in excess of the standard design. Additional payment shall be made for abnormally high installation costs such as setting poles, or trenching in rocky soil or high bedrock areas. The title to every extension remains with the utility at all times. The utility reserves the right to add new customers and connect new extensions to an existing extension. The utility shall make the extension over the most direct route that is the least expensive and least environmentally degrading. Access to all utility equipment and infrastructure shall be provided by the customer at all times.

For overhead facilities, the applicant for service shall furnish a right-of-way with clearing rights, adequate for the line extension necessary to service them along a route approved by the utility, without cost to the utility. Clearing shall either be done by the applicant, or be done by the utility, in which case the applicant shall make a contribution in an amount equal to the utility's estimate of the cost thereof, to be paid in advance of the clearing work. The customer will be responsible for all costs incurred due to changes in grade levels that affect the elevation of poles and conductors.

For underground facilities, the applicant shall secure for the utility, without cost to the utility, such easements as the utility may require for the installation, maintenance, or replacement of the underground lateral and distribution line extension. The applicant shall inform the utility of any known or expected underground obstruction near the cable routes on their property (septic tanks, drainage tile, etc.). Any earth fill added to bring the cable route to final grade prior to the underground construction shall not contain large rocks, debris, or rubbish. In the event of future changes in grade levels by the customer that would materially change the depth of cover over underground conductors or affect transformer locations, the landowner shall notify the utility in advance of any grading, and shall pay the utility all costs of moving or replacing its equipment to accommodate the change of grade. Such charges shall also be made for changes in building, foundations, walls, or other obstructions. The customer shall be responsible for the restoration of the property after the utility has completed the installation of the service and/or any distribution facilities.

The customer contribution for relocating and rebuilding existing distribution facilities, or replacing an overhead drop with an underground lateral, shall be equal to the costs of installing the new facilities plus the costs of removing the old facilities, less credit for accrued depreciation and net salvage of the facilities to be removed. The customer contribution for an overhead service drop upgraded to an underground service lateral shall be equal to the cost of the underground service lateral less the cost of an equivalent overhead service drop.

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Signature

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Date



# Application for Permanent Utility Service

Date: \_\_\_\_\_

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 P.O. Box 383  
 Stoughton, WI 53589

Phone: (608) 873-3379

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CUSTOMER & SITE INFORMATION			
Applicant Name		Phone	Cell
Service Address/Fire No.		Street	City
<u>Site Type</u> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Commercial / Industrial <input type="checkbox"/>		<u>Job Type</u> New <input type="checkbox"/> Upgrade <input type="checkbox"/> Relocate <input type="checkbox"/>	Notes

CONTACT INFORMATION			
Owner / Customer	Phone	Cell	Email
Contractor	Phone	Cell	Email
Electrician	Phone	Cell	Email
Plumber	Phone	Cell	Email
Builder	Phone	Cell	Email

BILLING INFORMATION			
<u>Who should be billed during construction</u> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Builder <input type="checkbox"/> Other <input type="checkbox"/>	Billing Name		
	Billing Address		
	City	State	Zip

ELECTRIC SERVICE REQUIREMENTS			
Date Temporary Service Needed		Date Permanent Service Needed	
<u>Service Type</u> Overhead <input type="checkbox"/> Underground <input type="checkbox"/>	<u>Phase:</u> Single <input type="checkbox"/> Three <input type="checkbox"/>	<u>Voltage</u> 120/240 <input type="checkbox"/> 120/208 <input type="checkbox"/> 277/480 <input type="checkbox"/>	<u>Amperage</u> 100 <input type="checkbox"/> 200 <input type="checkbox"/> 400 <input type="checkbox"/> Other <input type="checkbox"/> _____ amps

WATER SERVICE REQUIREMENTS			
Date Permanent Service Needed		Notes	
<u>Service Size</u> 5/8" x 3/4" Threaded Meter <input type="checkbox"/> 2" Flange Meter <input type="checkbox"/> Other _____ 1" Threaded Meter <input type="checkbox"/> 3" Flange Meter <input type="checkbox"/> 1 1/2" Flange Meter <input type="checkbox"/> 4" Flange Meter <input type="checkbox"/>			
<u>Private Fire Protection</u> Yes <input type="checkbox"/> Size _____ No <input type="checkbox"/>			

**Water Installation Notes**

- It is prohibited to jump the water meter opening using a straight pipe. The water service is to be left off until a water meter is set by the utility.
- The meter couplings are to be of the sealable type, and are to be provided and installed by the customer.  
 Consult the utility as to the coupling type and laying length to be used for non-residential or multi-family installations.
- All water consumption will be billed equivalent sanitary sewer usage charges unless a secondary sewer-exempt meter is installed.
- In accordance with Stoughton Utilities Rate Schedule Ug-1, a charge equal to 4,000 gallons of water per month will be assessed when an unmetered water connection exists.

FOR OFFICE USE ONLY				
Date Received	Received By	Electric WO No.	Water WO No.	Account No.
<u>Items Received</u> Signed Customer Agreement <input type="checkbox"/> Temporary Application <input type="checkbox"/> Construction Fees <input type="checkbox"/> Inspection <input type="checkbox"/>				



# Application for Temporary Electric Service

Date: \_\_\_\_\_

## STOUGHTON UTILITIES

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P.O. Box 383  
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**Phone:** (608) 873-3379

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### STANDARD CONNECTION FEES

The standard temporary electric connection fee is: **\$275.00**

### CUSTOMER & SITE INFORMATION

Applicant Name		Phone	Cell	Email
Site Address/Fire No.	Street	City	Notes	

### CONTACT INFORMATION

Owner / Customer	Phone	Cell	Email
Contractor	Phone	Cell	Email
Electrician	Phone	Cell	Email
Builder	Phone	Cell	Email

### BILLING INFORMATION

<u>Who should be billed during construction</u> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Builder <input type="checkbox"/> Other <input type="checkbox"/>	Billing Name		
	Billing Address		
	City	State	Zip

### ELECTRIC SERVICE REQUIREMENTS

Date Temporary Service Needed	Approximate Duration of Temporary Service
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### CUSTOMER AGREEMENT

- The customer shall pay to Stoughton Utilities the costs for connecting the temporary service in advance of any construction.
- The electrician shall be responsible for providing enough wire to make a connection to Stoughton Utilities' electrical distribution system.
- All energy consumption will be measured at one standard voltage at a metering point designated by Stoughton Utilities.
- Installation shall be scheduled upon receipt of the connection fee, application form, and inspection confirmation from the building inspector.

Customer Signature	Date
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### FOR OFFICE USE ONLY

Date Received	Received By	Electric WO No.	Inspection Date	Account No.
<u>Items Received</u> Temporary Application <input type="checkbox"/> Construction Fees <input type="checkbox"/> Inspection Confirmation <input type="checkbox"/>				