

Meeting of: **COMMON COUNCIL OF THE CITY OF STOUGHTON**  
Date//Time: Tuesday, March 11, 2025, at 7:00 p.m.  
Location: The meeting of the Common Council was held as a hybrid meeting.

Members: Mayor Tim Swadley, Sarah Abel, Patrick Butler, Phil Caravello, Regina Hirsch, Greg Jenson, Jean Ligocki, Tom Majewski, Daniel Payton, Jonathan Schroerlucke, Brett Schumacher, Christina Wozniak Scanlon, and Adrienne Nienow

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### **CALL TO ORDER**

Mayor Swadley called the meeting to order at 7:01 p.m.

### **Roll Call**

Clerk Christen called the roll and noted 12 alders present.

### **Certification of compliance with open meetings law**

Mayor Swadley stated the meeting had been properly noticed

### **Public Comment Period:**

None

### **4. Communications and Presentations:**

#### A. Introduction of a Historical Fact of Stoughton – Brett Schumacher

- 1896-Council voted to lease land to the State for the building of an armory
- 1902-Council had a resolution for sympathy to the family of T.G. Mandt who passed earlier in the year.
- 1905-Council voted for a temporary loan of \$8,000 at 6%.
- 1920-Council accepted the offer of a cannon from the State Government.
- 1940-Council approved the project for the community building in the armory, known as the community gym.
- 1951-Council approved plans for the municipal garage at the previous location
- 1953-the Civil Defense Group was granted access to the City Hall Tower for an airplane spotting station.

Mayor Swadley spoke of the following: Spread Goodness Day on March 14, 2025.; McCloskys to be at the Senior Center; a pep rally to be held at River Bluff School; the migration to Microsoft 365 is in process and if council members need help or have questions reach out to Tim; Ehlers will be present in April to present on TIF in the city. May will see a presentation by the group HATs. Mayor Swadley had traveled to Washington DC and spoke about the issues and communication with our representatives.

Clerk Christen updated the council on the status of the April 1 absentee ballot process.

### **Consent Agenda:**

#### A. Council Minutes – February 25, 2025

#### B. Committee Minutes and Reports:

Library Board (01/15/2025); Public Safety Committee (1/22/2025)

C. **R-17-2025** Temporary Class “B” Fermented Malt Beverage License and Special Event License to Emma Capuano, Madison Revolution Inc., for the Revolution Rumble Softball Tournament to be held May 30 - June 1, 2025.

D. **R-18-2025** Temporary Class "B"/Class "B" Retailer's License and Special Event License to the Stoughton Chamber of Commerce for the Syttende Mai Festival 2025.

Motion by Jenson, second by Schumacher to approve the consent agenda. Motion carried 12-0.

## **OLD BUSINESS**

**R-11-2025** Authorizing and directing the proper City official(s) to direct staff to use the previously budgeted funds to proceed with a feasibility study of constructing a new Stoughton Utilities Administration Building at 3201 McComb Rd and begin preliminary site engineering.

Motion by Payton, second by Hirsch to approve **R-11-2025** Authorizing and directing the proper City official(s) to direct staff to use the previously budgeted funds to proceed with a feasibility study of constructing a new Stoughton Utilities Administration Building at 3201 McComb Rd and begin preliminary site engineering.

Motion by Schumacher, second by Butler to amend R-11-2025 to remove the address of 3201 McComb Rd. from the resolution. Motin to amend carried 12-0.

Initial motion with the amendment carried 12-0.

## **NEW BUSINESS**

**O-07-2025** Amending Section 14-470 of the Stoughton Municipal Code: relating to the requirements for holding a Special Event License.

Jenson read **O-07-2025** Amending Section 14-470 of the Stoughton Municipal Code: relating to the requirements for holding a Special Event License as a first reading, it will be back before council March 25, 2025.

**R-19-2025** Adoption of Fund Balance Policy

Motion by Butler, second by Schumacher to approve **R-19-2025** Adoption of Fund Balance Policy. Motion carried 12-0.

**R-20-2025** Adoption of Debt Management Policy

Motion by Butler, second by Wozniak Scanlon to approve **R-20-2025** Adoption of Debt Management Policy. Motion carried 12-0.

**R-21-2025** Adoption of Post-Issuance Compliance Policy

Motion by Butler, second by Nienow to approve **R-21-2025** Adoption of Post-Issuance Compliance Policy. Motion carried 12-0.

**R-22-2025** Adoption of Disposal Policy

Motion by Butler, second by Wozniak Scanlon to approve **R-22-2025** Adoption of Disposal Policy. Motion carried 12-0.

**R-23-2025** Adoption of Budget Policy

Motion by Butler, second by Nienow to approve **R-23-2025** Adoption of Budget Policy. Motion carried 12-0.

**R-24-2025** Amend 2025 Adopted Budget – Fund 410 Capital Outlay Carryforwards.

Motion by Butler, second by Schumacher to approve **R-24-2025** Amend 2025 Adopted Budget – Fund 410 Capital Outlay Carryforwards. Motion carried 12-0.

**O-08-2025** To Amend Sec. 70-135. - Reserved EMS, City Hall, Public Safety Building and Senior Center parking.

Jenson read **O-08-2025** To Amend Sec. 70-135. - Reserved EMS, City Hall, Public Safety Building and Senior Center parking as a first reading. **O-28-2025** will be back before council March 25, 2025.

**R-25-2025** Conditionally Approving A Right Of First Refusal And Right Of Reentry And Reconveyance Agreements For 532 East Main Street In The City Of Stoughton.

Motion by Schumacher, second by Hirsch to approve **R-25-2025** Conditionally Approving A Right Of First Refusal And Right Of Reentry And Reconveyance Agreements For 532 East Main Street In The City Of Stoughton. Motion carried 12-0.

Amendment to offer to purchase to survey contingency delivery – 532 East Main Street

Motion by Schumacher, second by Wozniak Scanlon to approve the amendment to offer to purchase to survey contingency delivery – 532 East Main Street. Motion carried 12-0.

**R-26-2025** Authorizing and directing the proper city official(s) to approve updates to the EMS/Fire Department reporting structure and updated Captain (former Squad Leader) Position Description.

Motion by Schumacher, second by Majewski to approve **R-26-2025** Authorizing and directing the proper city official(s) to approve updates to the EMS/Fire Department reporting structure and updated Captain (former Squad Leader) Position Description. Motion carried 12-0.

**R-27-2025** Authorizing and directing the proper city official(s) to approve the three newly created Seasonal Recreation position descriptions including Recreation Assistant, Recreation Site Supervisor, and Recreation Program Supervisor.

Motion by Schumacher, second by Majewski to approve **R-27-2025** Authorizing and directing the proper city official(s) to approve the three newly created Seasonal Recreation position descriptions including Recreation Assistant, Recreation Site Supervisor, and Recreation Program Supervisor. Motion carried 12-0.

**R-28-2025** Authorizing and directing the proper city official(s) to approve the updated Public Works Facilities Maintenance Specialist position description with the new title of Facilities Maintenance Manager and updated duties.

Motion by Schumacher, second by Nienow to approve **R-28-2025** Authorizing and directing the proper city official(s) to approve the updated Public Works Facilities Maintenance Specialist position description with the new title of Facilities Maintenance Manager and updated duties. Motion carried 12-0.

**R-29-2025** Authorizing and directing the proper city official(s) to approve the updated Public Works Engineering Technician position description with the new title of Construction & Stormwater Project Manager and updated duties.

Motion by Schumacher, second by Majewski to approve **R-29-2025** Authorizing and directing the proper city official(s) to approve the updated Public Works Engineering Technician position description with the new title of Construction & Stormwater Project Manager and updated duties. Motion carried 12-0.

**R-30-2025** Authorizing and directing the proper city official(s) to approve the updated Senior Center Case Manager position description.

No action taken on **R-30-2025**.

**R-31-2025** Authorizing and directing the proper city official(s) to approve the updated Leadership Vacation Policy.

Motion by Schumacher, second by Majewski to approve **R-31-2025** Authorizing and directing the proper city official(s) to approve the updated Leadership Vacation Policy. Motion carried 12-0.

**O-09-2025** Repealing Zoning Code Section 78-517. - Downtown design overlay district of the Stoughton Municipal Code.

Caravello read **O-09-2025** Repealing Zoning Code Section 78-517. - Downtown design overlay district of the Stoughton Municipal Code as a first reading. It will be back before the council on March 25, 2025.

**R-32-2025** Approving a Conditional Use Permit for a Multiplex and Apartments over 10 units per acre located at 2801 Blue Grass Drive, Parcel Number: 051001181542, Lot 5 of 51 West.

Motion by Caravello, second by Majewski to approve **R-32-2025** Approving a Conditional Use Permit for a Multiplex and Apartments over 10 units per acre located at 2801 Blue Grass Drive, Parcel Number: 051001181542, Lot 5 of 51 West. Motion carried 12-0.

**\*\*Discussion and possible action regarding JT Klein Tax Increment Financing request**

City Attorney Manthe briefed the council on the recent updates for the TIF request by JT Klein.

Motion by Majewski, second by Schumacher to convene in closed session per State Statute 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Roll call vote taken, 12 alders in favor. 8:50 p.m.

## **ADJOURNMENT**

Motion by Jenson, second by Caravello to adjourn. Motion carried 12-0. 9:26 p.m.

Respectfully submitted,

Candee Christen  
City Clerk